

What day is it? \_\_\_\_\_

*"Yesterday is but today's memory and tomorrow is today's dream."*

*-Kahlil Gibran*

### *Schedule and Appointments*

00:00	_____
	_____
	_____
	_____
	_____
	_____
	_____
	_____
	_____
	_____
	_____

***Reflection: What went well today?***

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### *Top Priorities*

1. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*If there's time after those get done...*

4. \_\_\_\_\_

\_\_\_\_\_

5. \_\_\_\_\_

\_\_\_\_\_

*My simplest tasks for the day...*

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

